

CHRISTCHURCH BOYS' HIGH SCHOOL
RULES, EXPECTATIONS AND ADVICE

ABSENCE

Day to day absence :

1. Download the Christchurch Boys' High School app for either Apple or Android. You will then need to use your parent portal logon details. Enter the absence from your phone.
2. Ring the Bursar (Student Information) 03 348 5003 ext. 231 and leave a message
3. Email absences@cbhs.school.nz

For more information on attendance protocols and absence refer to Attendance Protocols.

LEAVING SCHOOL DURING THE DAY

- Appointments are to be arranged at times other than school hours. If this is not possible ...
 - an appointment card or parent/guardian note must be presented to the Bursar well in advance of the absence

- Explained and unexplained absences are reported in the Weekly Note email that is sent home every Friday.

ACCIDENT AND INJURY

- Accident and injury are to be immediately reported to the Bursar, a teacher or office staff.
- If there is any doubt about the injuries, the injured student is to be left where he is until the Bursar or a teacher arrives.
- The Bursar and some workshop and P.E. teachers are trained in first aid and have medical supplies available.

BOARD OF TRUSTEES

- The Board is composed of five parent representatives, the Headmaster, a staff trustee and a student trustee.
- Students with issues that they would like the Board of Trustees to consider might approach the Student Trustee.
- The annual election of the Student Trustee is in September. All students, except Year 13, may stand for election.

BUSES

- All boys who travel by bus are under school discipline.
- Responsible, polite behaviour on buses is expected and required; full school uniform is to be worn neatly to and from home. Boys must stand to ensure seats for adults.
- Inappropriate behaviour will see parents required to arrange other transport to and from school for a period of time.

CAREER OPPORTUNITIES

- Consult the Careers and Transition staff. Informative and supportive help and advice is freely available.
- The Careers Adviser welcomes parent contact.
- Careers staff are aware of work experience opportunities – STAR, Gateways, work experience. Please check their website <https://careersdept.cbhs.school.nz/>

CARING FOR THE SCHOOL ENVIRONMENT

- No class will start or finish with an untidy room; desks and chairs must be orderly. Any litter must be picked up at the end of the period.
- Without teacher permission classrooms are 'out of bounds' at interval and lunchtime. If permission is given the classroom must remain tidy.
- Material on teachers' desks, posters, notes on whiteboards, classroom equipment, ... - must not be interfered with.
- No food is to be eaten in any classroom or other school building except if at lunchtime.
- Workshops, laboratories, gymnasias, computer rooms, Big Room, the music block – all have their own rules. The teacher in charge will detail these.
- Chairs must be put on desks and windows closed in all classrooms at the end of the school day.
- Care of School property: remember this is your school. Respect it and care for it – and be proud of it.

CARS AND MOTORCYCLES and SAFETY

- Year 12 and 13 boys only

COURSE CHANGES

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EXTRA-CURRICULAR ACTIVITIES

All Year 9 and 10 students are encouraged to be involved in both a winter and a summer sport and/or cultural activity at school.

- The coach/manager must know well in advance if unable to attend a practice or game.

FINANCIAL CONCERNS

- Students or parents having difficulty meeting school expenses should contact a Guidance Counsellor or the Headmaster.
- All such communication is kept in the strictest confidence.

HOMEWORK and STUDY

LOST PROPERTY

- Ensure each item is named - this greatly increases the likelihood of getting it back when lost.
- Loss of property must be reported to the Bursar, and property which is found must be immediately handed in to the Bursar.
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RESPECT FOR OTHERS students and staff

- The valuing and supporting of others is essential to shared wellbeing.
- Concerns for personal welfare or for the welfare of others, these must be raised with the Teacher, Kaitiaki Teacher, Dean, Assistant Principal or Guidance Counsellor. The earlier such issues are identified the better. Further specialist support may be available.
- If you are the victim or you see others who you think are being bullied or harassed please 'do something' - talk with a senior staff member otherwise nothing will change. Ensure you are listened to.
- In all cases below, consequences will include an apology and parent involvement. Continued harassment may well result in a formal 'stand-down' or 'exclusion' from school.

1. Bullying is not tolerated.

- Bullying is a general term that includes intimidation, name calling and threatened or real physical violence.
- Where bullying occurs a "Bullying Report" detailing events and consequences is placed on file.

2. Sexual Harassment is not tolerated.

- Sexual Harassment is when actions or words of a sexual nature directly or indirectly offend and/or humiliate others or are intended to do so.
- When sexual harassment occurs a report detailing events and consequences is placed on file. The school's sexual harassment policy will be discussed to ensure understanding and acceptance.

3. Racial or other Harassment is not tolerated.

- Racial Harassment is when actions or words of a racial nature directly or indirectly offend and/or humiliate others, or are intended to do so.
- Consequences – see 1. and 2. above.

SCHOLARSHIPS and AWARDS

- Some scholarships with approximate monetary values -
Bickerton-Widdowson Scholarships of approx. \$1000 for each NCEA Scholarship gained – if attending Canterbury University.
Clark Boyce Scholarship of \$1500 - if intending to major in Law and completing Law-

Some other opportunities – see the Guidance Counsellor or Careers Advisor

Spirit of Adventure New Zealand: Ten days on a sailing ship. A coastal voyage with pupils from other schools. Year 12.

American Field Scholarship: A year exchange living with families in other parts of the world.

Years 12, 13.

The Peter England and Family Community Relations Award: This award encourages excellence and the development of community leaders from amongst the students of CBHS who have the potential to go and make a positive difference to both Christchurch and New Zealand (including community service abroad in developing countries).

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UNIFORM SHOP

- The school uniform shop is open Tuesday 3-6pm and Thursday 1-5pm during school days. Other days/dates may be added – see Uniform Shop facebook page..
- New and second hand uniform items are available.
- It is located in the Deans Building.

UNIFORM and APPEARANCE

Appearance:

- Hair must be tidy and clean, of a naturally occurring colour and not of an extreme style, and be kept clear of the face.
- Boys are to be clean shaven.
- No jewellery may be worn. Only approved school earned badges.

Physical Education – Years 9, 10, 11

- Monogrammed "T" shirts, also used for many junior sports, must be worn. *These are available from the Uniform Shop.* Black shorts, white socks and appropriate footwear are also required.

VALUABLES

- Valuables and large sums of money should not be brought to school, but if they need to be, they are to be given to the Bursar for safe keeping. *Do not leave valuables in bags, changing rooms, corridors etc.*
- Cellphones, Ipods and similar will be 'confiscated' if seen in class or assembly. The teacher will hold until the end of the period/day, or if a repeat confiscation, until collected by a parent. A detention will result.
- The school takes no responsibility for loss, theft or damage.
- The Security Cage is for all large items - sports equipment, gear bags, skateboards. The cage is locked at 8.40am and opened after school.

WEEKLY NOTE

- The Weekly Note allows teachers to report on each week's effort, progress and homework. The grade description c0 gor308875 0 595.56TJET@0.000008875 0 595.56 842.04 reW* nBT/F